**TRAINING APPLICATION FORM**

**(Additional Ceremonies)**

|  |  |
| --- | --- |
| Name  |  |
|  Address |  |
| E-mail address |  |
| Phone number/s |  |
| Date of birth |  |

Which ceremony type/s are you interested in training in?

Funerals **Yes/No**

Namings **Yes/No**

Weddings **Yes/No**

### Upcoming Courses

Below is a list of our upcoming training courses. If you are able to attend any of these, please indicate your preferences with 1 for your first preference, 2 for your second and 3 for your third, etc.

**Please check you are able to attend all stages of the course and note our policy on deferrals and withdrawals at the end of this application form before noting a preference.**

Please note that we cannot guarantee you will be invited to your preferred course dates. If you are not able to attend any of the upcoming training courses, please lease this section blank. If your application is successful we will add you to the waiting list for future courses. Alternatively, you may prefer not to apply until you know there is a course you are able to attend.

|  |  |  |
| --- | --- | --- |
| **Ceremony Type** | **Courses****2019** | **Please indicate your preferred choice/s**  |
| **Funerals** | **Spring 2019****Course 1A**Stage Two: Thurs 14/Fri 15 FebStage Three: Fri 15/16 March **Spring 2019****Course 1B**Stage Two: Fri 10/Sat 11 MayStage Three: Fri 14/Sat 15 June **Autumn 2019****Course 2A**Stage Two: Fri 5/Sat 6 JulyStage Three: Fri 2/Sat 3 August **Course 2B**Stage Two: Fri 10/11 Thurs OctoberStage Three: Fri 22/Sat 23 November |  |
| **Namings** |  **Spring 2019**Stage One: Fri 22 MarchStage Two: Fri 26/Sat 27 April **Spring 2019 (Northern Ireland – residents only)**Part One & Two: Sun 19/Mon 20 May **Autumn 2019**Stage One: Fri 30 AugustStage Two: Fri 27/Sat 28 September |  |
| **Weddings** | **Spring 2019:****Course 1A**Stage Two: Sat 9/10 MarchStage Three: Sat 6/Sun 7 April **Spring 2019 (Northern Ireland – residents only)**Part One: Sun 24/Mon 25 FebruaryPart Two: Sun 31/Mon 1 Apr **Course 1B**Stage Two: Mon 17/Tues 18 JuneStage Three: Mon 15/ Tues 16 July **Autumn 2019:****Course 2A**Stage Two: Mon 19/ Tues 20 AugustStage Three: Mon 16/Tues 17 September**Course 2B**Stage Two: Sat 9/Sun 10 NovemberStage Three: Thur 5/Fri 6 December  |  |

1. **Tell us in between 200-400 words why you want to train in this additional ceremony type.**
2. **Do you have any difficulty climbing stairs or any other disability we should take into account when planning the training?** (We try to ensure all our training venues are accessible but being able to communicate specific requirements to the venue in advance helps ensure this is always the case.)
3. **As part of the screening process, you will be interviewed via Skype or FaceTime, if you prefer to be interviewed by Skype please include your username below:**

**4. If possible, do you wish to have the same mentor as you used for previous training? Please tick.**

1. Yes \_\_\_\_\_

1. No \_\_\_\_\_

**Name of mentor:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**5. As part of the screening process, you may be interviewed via Skype or FaceTime, if you prefer to be interviewed by Skype please include your username below:**

Skype/Facetime (delete as appropriate) Skype Username:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I understand and agree to the following:

1. I will have to pass each stage successfully before being allowed to proceed.
2. Fees paid are non-refundable.
3. Receiving training does not guarantee me any particular number of ceremonies to perform.
4. I will be required to sign a code of conduct governing my performance of ceremonies and that in the event of breach of the code of conduct my accreditation may be withdrawn.
5. I declare that I have not had a Category 3 complaint upheld against me in the past year, I am not subject to any remedial action as a result of a ceremonies complaint, and nor are any complaints currently being investigated against me.
6. I declare that I have no unspent criminal convictions and am not subject to any pending prosecutions.

**Withdrawals and Deferrals**

Once a ceremonies training course has started a trainee may ask for a deferral to a later course only for unforeseeable and exceptional reasons.

Trainees have the right to withdraw from courses at any time. If they do withdraw but wish to continue the training at a later date, they will be expected to start at the beginning of the training and will need to pay the full fee. The non-refundable deposit from the original training will be kept.

I, [please print name]\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, understand all of the above and would like to apply for Humanist Ceremonies training.

Date \_\_\_/\_\_\_/\_\_\_\_\_

*Please return this form electronically to:* ceremonies-recruitment@humanism.org.uk*.*