# CELEBRANT APPLICATION FORM

Thank for you for interest in joining the the Humanist Ceremonies network. Please type your answers in the spaces provided and return to [ceremonies-recruitment@humanism.org.uk](mailto:ceremonies-recruitment@humanism.org.uk)*.*

|  |  |
| --- | --- |
| Name |  |
| Name you like to be called by |  |
| Address |  |
| Email address |  |
| Phone number/s  Preferred interview days/times |  |
| Date of birth |  |
| Humanists UK membership number |  |

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In order to apply for training and membership of the Humanist Ceremonies network, you must be an existing member of Humanists UK. If you are not a member please click [here](https://humanism.org.uk/join/) to join.

### Referee contact details

Please provide contact details for an individual unrelated to you who could provide a character reference by phone, should this be necessary. Please ensure this individual is aware that we may contact them.

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Email address |  |
| Phone numbers |  |

### Ceremony type

Which ceremony type/s are you interested in training in?

Funerals **Yes/No**

Namings **Yes/No**

Weddings **Yes/No**

### Upcoming Courses

Below is a list of our upcoming training courses. If you are able to attend any of these, please indicate your preferences with 1 for your first preference, 2 for your second and 3 for your third, etc.

**Please check you are able to attend all stages of the course and note our policy on deferrals and withdrawals at the end of this application form before noting a preference.**

Please note that we cannot guarantee you will be invited to your preferred course dates. If you are not able to attend any of the upcoming training courses, please lease this section blank. If your application is successful we will add you to the waiting list for future courses. Alternatively, you may prefer not to apply until you know there is a course you are able to attend.

|  |  |  |
| --- | --- | --- |
| **Ceremony Type** | **Upcoming Courses** | **Please indicate your preference/s** |
| **Funerals** | **Spring 2019**  **Course 1A**  Stage One: Fri 18 Jan  Stage Two: Thurs 14/Fri 15 Feb  Stage Three: Fri 15/16 March    **Spring 2019**  **Course 1B**  Stage One: Fri 12 April  Stage Two: Fri 10/Sat 11 May  Stage Three: Fri 14/Sat 15 June    **Autumn 2019**  **Course 2A**  Stage One: Fri 7 June  Stage Two: Fri 5/Sat 6 July  Stage Three: Fri 2/Sat 3 August    **Course 2B**  Stage One: Fri 13 September  Stage Two: Fri 10/11 Thurs October  Stage Three: Fri 22/Sat 23 November |  |
| **Namings** | **Spring 2019**  Stage One: Fri 22 March  Stage Two: Fri 26/Sat 27 April    **Spring 2019 (Northern Ireland – residents only)**  Part One & Two: Sun 19/Mon 20 May    **Autumn 2019**  Stage One: Fri 30 August  Stage Two: Fri 27/Sat 28 September |  |
| **Weddings** | **Spring 2019:**  **Course 1A**  Stage One: Sat 9 Feb  Stage Two: Sat 9/10 March  Stage Three: Sat 6/Sun 7 April    **Spring 2019 (Northern Ireland – residents only)**  Part One: Sun 24/Mon 25 February  Part Two: Sun 31/Mon 1 Apr    **Course 1B**  Stage One: Mon 13 May  Stage Two: Mon 17/Tues 18 June  Stage Three: Mon 15/ Tues 16 July    **Autumn 2019:**  **Course 2A**  Stage One: Mon 22 July  Stage Two: Mon 19/ Tues 20 August  Stage Three: Mon 16/Tues 17 September    **Course 2B**  Stage One: Sat 19 October  Stage Two: Sat 9/Sun 10 November  Stage Three: Thur 5/Fri 6 December |  |

Places do fill quickly, but let us know if you would like to be notified if a place becomes available on your first option at short notice. I am happy to be contacted at short notice should a place become available on a course

**YES/NO** (Delete where applicable**)**

I understand that, in addition to the contact days, the training includes written homework, which may take several hours and working to a tight deadline. It will also involve reading, observing ceremonies, and preparing additional work. I am able to accommodate this alongside my existing work/domestic commitments

**YES/NO** (Delete as appropriate)

**For Funerals only:** Celebrants are often asked to respond to requests at short notice, typically between 5 and 10 days. Candidates should give careful consideration to whether they can manage such requests depending on their individual circumstances. If this is not currently possible, you may wish to consider training at a future date.

### Please answer the following questions as fully as possible

1. **Why do you want to conduct humanist ceremonies?**
2. **Where did you hear about Humanist Ceremonies training?**
3. **What is your understanding of Humanism?**
4. **What do you consider to be the main aims and principles of a humanist ceremony?**
5. **Please give details of any experience you have of questioning and listening to clients.**
6. **Please give details of any experience you have of writing pieces of 1,500 words or more.**

1. **Please give details of any experience you have of public speaking.**
2. **Do you hold any religious or supernatural/alternative beliefs that could be conceived as being inconsistent with humanist beliefs or principles, or belong to any organisations that do?** Please indicate with an X below. (If you’re unsure please read the following page for guidance): [**https://humanism.org.uk/humanism/**](https://humanism.org.uk/humanism/)
3. Yes \_\_\_\_\_

1. No \_\_\_\_\_

If yes, please provide further details, including the name of any organisation, and explain how this fits with your desire to be a humanist celebrant.

1. **As a Humanist celebrant your public profile is extremely important. Could you please list all of the websites and social media platforms that you own/run?**

1. **Do you have any difficulty climbing stairs or any other disability we should take into account when planning the training?** (We try to ensure all our training venues are accessible.)
2. **Is there any other relevant information you would like to include?**
3. Please note: Funerals are almost exclusively Monday to Friday between 0900 and 1600, while the majority of Weddings are at the weekend, with a skew towards the summer months. **Please tick ‘yes’ to confirm** that you understand this.

* Yes

1. Please note: taking ceremonies will usually involve a family visit plus travel to the actual ceremony location. **Please tick ‘yes’ to confirm** that you have a car or access to suitable transport**.**

* Yes

1. **Please confirm** that you have a computer at home with internet access and an email account?

* Yes

1. All training course material needs to be submitted in Microsoft Word or in Google Docs.  **Please tick ‘yes’ to confirm** that you have device running Microsoft Word, or which will run it, by the time the training course begins and that you are happy to create a Google account if needed.

* Yes

1. **As part of the screening process, you will be interviewed via Skype or FaceTime, if you prefer to be interviewed by Skype please include your username below:**

Skype/Facetime (delete as appropriate) Skype Username:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

17. **Criminal Convictions.**

Please provide full details of any unspent criminal conviction. You should give full details of: the date the offence was committed, the date of conviction and name of the court, the penalty or punishment imposed and the circumstances leading to the offence.

Please read and confirm the following:

* 1. I understand that personal information I provide as part of the recruitment process will be shared with the Humanists UK Training and Development team in order to facilitate my recruitment and training experience.
  2. I also understand that training can involve sharing personal information in a group setting, such as during a mock ceremony preparation exercise, and I will treat personal information shared by other trainees with dignity and respect to their privacy.
  3. As part of my introduction to the Humanist Ceremonies network my contact details will be shared with a mentor, relevant network support coordinators, and other members of the Humanist Ceremonies network as required.
  4. I will have to pass each stage of the training process successfully before being allowed to proceed.
  5. Fees paid are non-refundable (however) we are willing to take extenuating circumstances into consideration if we are told at the first possible opportunity.
  6. The non-refundable initial deposit of £500 is to be paid at the point of being accepted for training.
  7. Receiving training does not guarantee me any particular number of ceremonies to perform.
  8. I will be required to sign a code of conduct governing my performance of ceremonies and in the event of breach of the code of conduct, my accreditation may be withdrawn.

**Withdrawals and Deferrals Policy**

Once a ceremonies training course has started a trainee may ask for a deferral to a later course only for unforeseeable and exceptional reasons.

Trainees have the right to withdraw from courses at any time. If they do withdraw but wish to continue the training at a later date, they will be expected to start at the beginning of the training and will need to pay the full fee. The non-refundable deposit from the original training will be kept.

I, [please print name]\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, understand all of the above and would like to apply for Humanist Ceremonies training.

Date \_\_\_/\_\_\_/\_\_\_\_\_

*Please return this form electronically to:* [ceremonies-recruitment@humanism.org.uk](mailto:ceremonies-recruitment@humanism.org.uk)*.*