# CELEBRANT APPLICATION FORM

Thank you for your interest in joining the Humanist Ceremonies network. Please type your answers in the spaces provided and return to ceremonies-recruitment@humanism.org.uk*.*

|  |  |
| --- | --- |
| Name  |  |
| Name you like to be called by |  |
| Address |  |
| Email address |  |
| Phone number/s |  |
| Date of birth |  |
| Humanists UK membership number  |  |

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In order to apply for training and membership of the Humanist Ceremonies network, you must be an existing member of Humanists UK. If you are not a member please click [here](https://humanism.org.uk/join/) to join.

### Referee contact details

Please provide contact details of an individual who could provide a character reference by phone, should this be necessary. This should not be a family relative. Please ensure this individual is aware that we may contact them.

|  |  |
| --- | --- |
| Name  |  |
| Address |  |
| Email address |  |
| Phone numbers |  |

### Ceremony type

Which ceremony type/s are you interested in training in?

Funerals **Yes/No**

Namings **Yes/No**

Weddings **Yes/No**

### Upcoming Courses

Below is a list of our upcoming training courses, please indicate your preferences with 1 for your first preference, 2 for your second and 3 for your third, etc.

**Please check you are able to attend all stages of the course and note our policy on deferrals and withdrawals at the end of this application form before noting a preference.**

Please note that we cannot guarantee you will be invited to your preferred course dates. If you are not able to attend any of the upcoming training courses, please leave this section blank. If your application is successful we will add you to the waiting list for future courses.

|  |  |  |
| --- | --- | --- |
| **Ceremony Type** | **Upcoming Courses** | **Please indicate your preference/s**  |
| **Funerals** |  **Funerals Spring A 2021** Stage One: Sun 17 Jan Stage Two: Sat 13/Sun 14 Feb Stage Three: Fri 12/Sat 13 Mar |  |
|  **Funerals Spring B 2021** Stage One: Sat 27 February Stage Two: Sat 27/Sun 28 March Stage Three: Sat 24/Sun 25 April |  |
|  **Funerals Summer 2021**Stage One: Mon 19 AprilStage Two: Mon 17/Tue 18 MayStage Three: Fri 11/Sat 12 June |  |
|  **Funerals Autumn 2021**Stage One: Mon 12 July Stage Two: Mon 9/Tue 10 Aug Stage Three: Fri 10/Sat 11 Sept |  |
|  **Funerals Winter 2021** Stage One: Sat 9 Oct Stage Two: Sat 6/Sun 7 Nov Stage Three: Fri 3/Sat 4 Dec |  |
| **Weddings** |  **Weddings Autumn 2020**Stage One: Mon 21 Sept Stage Two: Sat 17/Sun 18 Oct Stage Three: Sat 14/ Sun 15 Nov |  |
|  **Weddings Spring 2021** Stage One: Sat 6 Feb Stage Two: Sat 6/Sun 7 Mar Stage Three: Sat 10/Sun 11 Apr |  |
|  **Weddings Summer 2021** Stage One: Sun 27 Jun Stage Two: Mon 26/Tue 27 Jul Stage Three: Mon 23/Tue 24 Aug |  |
|  **Weddings Autumn 2021 (Northern Ireland residents only)** Stage One: Thurs 16/ Fri 17 SeptStage Two: Thurs 14/Fri 15 Oct |  |
| **Namings** |  **Namings Spring 2021** Stage One: Sun 28 Mar Stage Two: Sun 25/Mon 26 Apr |  |

Places do fill quickly, but let us know if you would like to be notified if a place becomes available on your first option at short notice. I am happy to be contacted at short notice should a place become available on a course

**YES/NO** (Delete where applicable**)**

I understand that, in addition to the course training days, the training includes written homework, which may take several hours and working to a tight deadline. It will also involve reading, observing ceremonies, and preparing additional work. I am able to accommodate this alongside my existing work/domestic commitments

 **YES/NO** (Delete as appropriate)

**For Funerals only:** Celebrants are often asked to respond to requests at short notice, typically between 5 and 10 days. Candidates should give careful consideration to whether they can manage such requests depending on their individual circumstances. If this is not currently possible, you may wish to consider training at a future date.

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### Please answer the following questions as fully as possible

1. **Why do you want to conduct humanist ceremonies?**
2. **Where did you hear about Humanist Ceremonies training?**
3. **What is your understanding of Humanism?**
4. **What do you consider to be the main aims and principles of a humanist ceremony?**
5. **Please give details of any experience you have of questioning and listening to clients.**
6. **Please give details of any experience you have of writing pieces of work of 1,500 words or more.**

1. **Please give details of any experience you have of public speaking.**
2. **Do you hold any religious or supernatural/alternative beliefs that could be conceived as being inconsistent with humanist beliefs or principles, or belong to any organisations that do?** Please indicate with an X below. (If you’re unsure please read the following page for guidance): [**https://humanism.org.uk/humanism/**](https://humanism.org.uk/humanism/)
3. Yes \_\_\_\_\_

1. No \_\_\_\_\_

If yes, please provide further details, including the name of any organisation, and explain how this fits with your desire to be a humanist celebrant.

1. **As a Humanist celebrant your public profile is extremely important. Could you please list all of the websites and social media platforms that you own/run?**

1. **Do you have any difficulty or disability we should take into account when planning either the screening interview, or the training? We try to ensure all our training venues are accessible, but please indicate if you have trouble climbing stairs.** **For the screening interview we usually use Zoom, or a similar video conferencing platform. Are there any adjustments we can make to facilitate the interview?**
2. **Is there any other relevant information you would like to include?**
3. Please note: Funerals are almost exclusively Monday to Friday between 0900 and 1600, while the majority of Weddings are at the weekend, with a skew towards the summer months, and often with a long lead time. **Please tick ‘yes’ to confirm** that you understand this.
* Yes
1. Please note: taking ceremonies will usually involve a family visit plus travel to the actual ceremony location. **Please tick ‘yes’ to confirm** that you have a car or access to suitable transport**.**
* Yes
1. **Please confirm** that you have a computer at home with internet access and an email account?
* Yes
1. All training course material needs to be submitted in Microsoft Word or in Google Docs.  **Please tick ‘yes’ to confirm** that you have a device running Microsoft Word, or which will run it, by the time the training course begins and that you are happy to create a Google account if needed.
* Yes

16. **Criminal Convictions.**

Please provide full details of any unspent criminal conviction. You should give full details of: the date the offence was committed, the date of conviction and name of the court, the penalty or punishment imposed and the circumstances leading to the offence.

Please read and confirm the following:

* 1. I understand that personal information I provide as part of the recruitment process will be shared with the Humanists UK Training and Development team in order to facilitate my recruitment and training experience.
	2. I also understand that training can involve sharing personal information in a group setting, such as during a mock ceremony preparation exercise, and I will treat personal information shared by other trainees with dignity and respect to their privacy.
	3. As part of my introduction to the Humanist Ceremonies network my contact details will be shared with a mentor, relevant network support coordinators, and other members of the Humanist Ceremonies network as required.
	4. I will have to pass each stage of the training process successfully before being allowed to proceed.
	5. Fees paid are non-refundable (however) we are willing to take extenuating circumstances into consideration if we are told at the first possible opportunity.
	6. The non-refundable initial deposit of £500 is to be paid at the point of being accepted for training.
	7. Receiving training does not guarantee me any particular number of ceremonies to perform.
	8. I will be required to sign a code of conduct governing my performance of ceremonies and in the event of breach of the code of conduct, my accreditation may be withdrawn.
	9. I understand that Humanists UK will undertake a DBS check on my behalf and agree to completing any request to facilitate this.

**Withdrawals and Deferrals Policy**

Once a ceremonies training course has started a trainee may ask for a deferral to a later course only for unforeseeable and exceptional reasons.

Trainees have the right to withdraw from courses at any time. If they do withdraw but wish to continue the training at a later date, they will be expected to start at the beginning of the training and will need to pay the full fee. The non-refundable deposit from the original training will be kept.

I, [please print name]\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, understand all of the above and would like to apply for Humanist Ceremonies training.

Date \_\_\_/\_\_\_/\_\_\_\_\_

*Please return this form electronically to:* ceremonies-recruitment@humanism.org.uk